

### GRAPHIC DESIGN

This can be the difference between your business image blending in with the rest or standing out from the crowd. It is an investment in your business' future, and can go a long way to giving your clients the right message about you.

With the aid of our experienced graphic designer, not to mention our state of the art PCs and all the up to date software, we can design your logo, business cards, letterheads, folders, brochures, leaflets and much more, with a refreshing and modern approach. After all, you only get one chance to make a first impression. So let's make it a good one.

Our artwork/design packages are very competitively priced, and provide our customers with value for money, no matter the job. Some of our design services are detailed below. These can be quite flexible depending on the size of the job.

**Design Process** - We like to provide our customers with a finished product that looks and feels original, and we can do this by offering our customers bespoke designs, rather than always using standard templates.

The process includes:

- Professional design service including laying out print ready artwork
- Providing a printed proof/PDF proof emailed/downloaded using a suitable download link.
- Up to three rounds of changes/minor alterations
- Spelling and grammar check if desired.

Customers are asked to provide:

- All copywriting supplied digitally or written (priced accordingly)
- Company logo(s) if not part of the design process, including any qualification logos
- Any specific images you would like to be included in the design process

How to Order:

- Simply get in contact either by telephone, email or Facebook and provide all the necessary information so we can provide you with a quote for the design work. We are happy to take the time to talk to you in more depth about the design process if there is anything you are not sure about. If you are looking for us to print the completed design as well, we can provide a quote for this at the same time.

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## STATIONERY

**Business Cards** - Our standard business cards are printed on a 350/450 gsm card. The standard size is 55mm x 85mm, but cards are also available in a four page format in landscape or portrait. They can be finished with a gloss/matt/soft touch lamination. We also now provide business cards with a 3D Spot UV finish. A step up from our standard business cards. These cards come with a matt lamination and are then beautifully finished with a 3D Spot UV layer. This can help to make your card stand out from the crowd! Give us a call or email for a quote.

**Promotacards** - These are small versions of a folded handout and are printed on 350/450 gsm card. They can be finished with a gloss/matt/soft touch lamination. The flat size is 110mm x

85mm and are creased and folded to standard business card size 85mm x 55mm. This option gives you the opportunity to create a business card and handout combined.

**Letterheads/Compliment Slips** - Our standard letterheads and compliment slips are printed on a 120 gsm high quality uncoated stock. The quality of the letterheads gives you trouble free printing on inkjets and laser printers. The standard size of the compliment slips are 210mm x 99mm 1/3 A4.

**NCR Sets & Pads** - We can offer NCR duplicate pads or sets with no need for carbon. These can be produce in various forms including 2 part, 3 part and 4 parts per set. They can be set up as either A6, 1/3 A4, A5 and A4 size. They can be printed from single colour black all the way up to full colour. They can also be printed double sided and can be finished with a perforation, drilled, numbered and glued into pads.

**Personalised Labels** - Our labels can be produced to almost any size, and as well as our standard paper labels, can come with various finishes including gloss, opaque, polyethylene, polyester and can come as peelable or permanent labels. They can be printed in single colour black or full colour. They can also come in a range of colours ... just ask.

**Envelopes** - We can produce overprinted envelopes at the usual sizes, such as DL, C5 and C4 and either in single colour black right up to full colour. They can be supplied with or without a window.

**Desk Pads** - Our deskpads are printed on a 120 gsm uncoated stock. These contain 50 sheets per pad and they are glued onto thick backing board along the side, top or bottom edge. The sizes come in A6, A5, A4, A3 and even A2 size.

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## BOOKLETS

**Booklets, Books, Catalogues, Newsletters and Magazines** - We can produce and print any of these to a very high quality. They can be either saddle stitched or perfect bound. The cover of your book can either be printed as a self cover (same stock as inside pages) or on a heavier stock and can come with a gloss/matt/soft touch lamination.

**Fixture Books and Syllabus** - These can be produced in our standard sizes A6 and A5 (or any size in between). They can be produced in either black and white, full colour or we can offer a full colour cover with black and white printing on the inside. The cover is generally printed on a 160gsm or 250gsm card cover with an 80gsm paper for the inside pages. They can be provided as a four page booklet folded or multi page booklet saddle stitched and folded.

**Reports** - These can be produced in our standard sizes A5, A4 and A3 (or any size in between). They can be produced in either black and white, full colour or we can offer a full colour cover with black and white printing on the inside. The cover of your report can either be printed as a self cover (same stock as inside pages) or on a heavier stock and can be either stapled in the top corner, double stapled on the folding edge or wire/comb bound.

**Funeral Service Booklets, Memorial Cards & Thank You Cards** - We understand that a bereavement is a difficult time. We are here to help you to create a personalised funeral stationery that will make a lasting keepsake of a loved one. We can design and print your orders of service, memorial cards and thank you cards exactly to your requirements, and this can be done within a 24 hour period. You can come in to discuss your requirements and we will do our very best to help.

### POSTERS

**Small & Large Posters (incl. mounting)** - Our posters come in various sizes starting from A4 to A3 printed digitally on various stocks from 150gsm silk all the way up to 250 gsm colour copy stock. Our standard A2, A1 and A0 posters are printed on a 180 gsm matt or 200 gsm silk stock. However we can offer our larger posters on a vinyl stock of various weights. All of our posters can also be made rigid by mounting onto correx, foam board or dibond boards.

**Vinyl Banners** - Our banners are high quality and suitable for indoor and outdoor use. They are printed on heavy vinyl or mesh using light resistant inks. They come complete with folded hems to increase durability and finished with brass eyelets to help with hanging. Our banners can be supplied in almost any size.

**Roller Banners** - The standard size is 800 mm x 2000 mm and come complete with carry case. However we can now offer various other sizes, as well as A3 and A4 table top roller banners. Ideal if you don't have much floor space. They are printed on a high quality vinyl material.

**Flag Banners** - Available in four different styles: Flamingo, Teardrop, Feather, Fin and Crest and in various sizes. They can be used for indoor and outdoor advertising, just ask us about the correct base to order and we can help you. These also come with an optional carry case.

**Canvas Prints** - A fantastic gift idea or just to help decorate an office or house. Printed on a high quality canvas/vinyl material, then stretched around a frame. They are available in various sizes. We have also added smaller Desk Top Canvas prints to our range. These come with back stands.

**Selfie Frames** - Our selfie frames are available in A2, A1 or A0 sizes. They are printed in full colour and onto a correx or foambboard backing to give it great rigidity. These are a great party idea in the age of social media. They can be designed bespoke or with a Facebook or Instagram template.

**Wall or Floor Stickers** - Our wall stickers are designed for use indoors, printed onto a self-adhesive vinyl, these stickers are ideal for signage and decoration. Our floor stickers are produced onto a non-slip sticker and are suitable for any type of floor and are water resistant and cleaning products. Ideal for use as signage.

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### CDs & DVDs

**CD & DVD Booklets** - These are printed to the standard size (120 mm x 120 mm for CDs) and (180 mm x 120 mm for DVDs) They can be printed on to various stocks including colour copy or silk stock. The CD booklets can be printed as a multi page booklet.

**CD & DVD Inserts** - The CD insert is the square piece of paper which slides into the lid of the jewel case. They are 120 mm x 120 mm. These can also be supplied as a four page or six page insert. We can also offer to print your backing inserts which come with two folded spines which can be viewed when the CD is standing up or in a case. The DVD insert sits between the outer clear PVC layer of the case and the plastic box that contains the DVD. It wraps right round the entire outside of the case including the spine.

**CD & DVD Cases** - We can supply either standard jewel cases or the thin plastic sleeves.

**CD & DVD Duplication** - As part of your order, we can offer to duplicate your CD and DVD and even print directly onto the duplicated CDs and DVDs as well. (minimum order applies)

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## MENUS

**Laminated Menus** - A great option for menus that are required to be re-used and therefore last longer, like table menus, bar menus or cocktails menus. These can be produced to any shape and size. They can be provided flat, folded or bound.

**Take Away Menus** - As well as producing your in-house menus, why not think about a cheaper option for your take away menus. These can be produced in full colour or black and white and on standard 80gsm stock or on heavier card. Like all menus, these can be provided to any shape and size, and can be flat or folded.

**Hydroprint Menus** - With this new material, we can now produce menus faster, and that will last longer than the traditional laminated menus. No need to laminate these! This new material is tear-resistant, instant dry, rub resistant, waterproof, light resistant, and can be used in a hot, cold, humid and greasy environment. Give us a call or email for a quote.

### PROMOTIONAL

**Flyers** - A cost effective way to advertise your business and get details about your business across to potential customers. Simply select a size from A7 to A3 and various weights of silk stock and uncoated stock. Just ask for the options available. They can be produced in either full colour or black and white to suit any budget.

**Folded Leaflets** - Like our range of flyers this is a great way to get your details about your business across to potential customers. However rather than a single or double sided flyer this option includes a fold, giving your leaflet a different look/style to the standard flyer. Folded leaflets can be provided in any size from A7 to A3 as well as various silk and uncoated stocks, and can contain more than one fold, depending on the style, size and look required.

**Price Lists** - These can be provided following the same specification as our above flyers and folded leaflets. However you can also include a booklet finish with this option. Giving you the choice of adding more pages. Price lists can have the added option of staple binding or wire binding.

**Presentation Folder** - What better way to provide your customers with marketing material about your business. Keeps everything together while giving a professional look to your presentation. These can be produced at A5 or A4 size, printed single or double sided and can be supplied on heavy weight card with the option of lamination. You can also include a gusset/spine in order that the folders can hold more printed material and have the option of a business card slot.

**Promotional Handouts** -

**Tent Cards** -

**Post Cards** -



**Point of Sale -**

**Vouchers -**

**Certificates -**

**Fridge Magnets -**

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**SEASONAL PRINTING**

**Christmas Cards -**

**Greetings Cards -**

**Wall Calendars -**

**Desk Calendars -**

**Draw Tickets -**

**OTHER**

**Photocopying -**

**Car Window Stickers -**

**Wrist Bands -**

**Beer Mats -**

**Laminating -**

**Binding -**

**Mouse Mats -**

**Scanning to File/Email -**

**Faxing -**

**Plan Printing A4 - A0 -**

**Self Inking Stamps -**

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## **SPECIAL OCCASIONS**

**Wedding Stationery -**

**Full Colour Invitations/Tickets -**

**Metallic Foil Invitations/Tickets** - Our invitation range is as popular as ever. But why not go that little further and really go for a classy finish to suit your special occasion. As well as printing your invitations or tickets in full colour on a 350 gsm card, we can now offer a beautiful soft touch laminated finish with silver or gold foil. Guaranteed to bring a bit of bling to your event! See our Special Offers page for prices.

**Celebration Paper Banners -**

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